

Vacant Property Review Commission

Summary - January 21, 2015

Members present: Martina Ockerman, Bill Johnston, Karen Deprey, Wesley Barringer

Also in attendance: Derek Paulsen, Melissa Murphy, Jonathan Hollinger

Meeting called to order at 10:06am

Motion by Karen Deprey, seconded by Bill Johnston, to approve the December 2014 summary. Approved Unanimously.

The commission discussed the letter to property owners and the appeal form.

Hollinger will provide a draft of both to the Commission via email prior to sending.

The Commission discussed the appeals process. It was decided to allow 15 minutes for staff presentation, 15 minutes for the appellant presentation, and 15 minutes for rebuttal and questions.

The Commission's preference was to schedule large amounts of time to hold multiple hearings.

The Council Chambers and the Code Enforcement Hearing Room were discussed as options for a location for the hearing. Hollinger will gather more information on these rooms.

Hollinger suggested allowing the commission to review written evidence prior to deciding to hold a hearing. If the evidence is clear that it does not meet the criteria the Commission could remove the property from the list without a hearing, otherwise a hearing would be required.

There were some questions regarding who would be allowed to vote if a hearing has to be continued to a separate meeting. The Law Department will provide guidance.

Hollinger reviewed the procedures that will be followed in 2015 to prepare for the next abandoned urban property list.

Motion by Wesley Barringer, seconded by Karen Deprey to adjourn. Approved Unanimously.